



D A M S T R A

[Add Profiles](#) Solo Platform



## [DISCLAIMER]

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# Add Profiles

## Introduction

A Profile is an activity or session that is used within the Solo Mobile app.

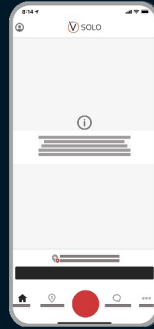
Users of the app will select a profile prior to commencing an activity or session.

Each of these Profiles has specific editable parameters around Check-in timings, user availability, session information requirements and Escalations / Notifications.

Adding a Profile directly into Solo Platform can only be actioned by:

Solo Operations Managers or Admins.

### Solo Mobile Login



### Operations Manager



### Administrators



# Add Profiles

## Accessing Solo Profiles

From Solo Platform's landing page you must access the *Profiles Register* in the setup area.

The screenshot displays the Damstra Solo platform interface. On the left is a dark sidebar with navigation options: Solo, Live, All Users, Alerts, Reports, Soloinights, Messages, Setup, Users, Teams, Profiles, Zones, and Beacons. The 'Profiles' option is highlighted. The main content area shows a 'Solo / Live' header with four status indicators: Alerts (0), Missed (0), Active (12), and Suspended (0). Below this is a 'Users' section with a search bar and a 'Filter' dropdown. A table lists user profiles with columns for Name, Device, Profile, Start, and Last Activity. A map of Australia is visible on the right side of the interface.

Name	Device	Profile	Start	Last Activity
SP Scout Portnoy	27%	Offsite Client Location	Today, 1:28 PM 0:28:32	Today, 1:28 PM
CT Clarence Travis Operations Manager	13%	RemoteWork from home	Today, 1:09 PM 0:47:04	Today, 1:09 PM
SM Scarlett Motes Manager of Workers	51%	RemoteWork from home	Today, 12:45 PM 1:11:08	Today, 12:45 PM
HM Holden Marlowe	41%	Offsite Client Location	Today, 12:16 PM 1:40:42	Today, 12:16 PM
CR Chris Richards	51%	Offsite Client Location	Today, 11:51 AM 2:09:28	Today, 11:51 AM
JM James Moriarty	71%	RemoteWork from home	Today, 11:30 AM 2:28:14	Today, 11:30 AM
TR Trevor Rice Operations Manager	63%	RemoteWork from home	Today, 11:08 AM 2:47:58	Today, 11:08 AM
SD Sam Jeeves Manager of Workers	6%	RemoteWork from home	Today, 10:51 AM 3:05:35	Today, 10:51 AM
AD Atticus Bart Operations Manager	32%	Offsite Client Location	Today, 10:40 AM 3:16:17	Today, 10:40 AM

# Add Profiles

## Profiles Register

The *Profiles Register* shows all current profiles and key information:

- The Name.
- The Description.
- The number Active Users currently using the profile.
- Any specific Teams with access to the profile.

It also allows you to edit any existing profiles.

To begin: **click** *Add New Profile*.

The screenshot shows the 'Profiles Register' interface in the Damstra Solo application. The interface includes a sidebar with navigation options and a main content area displaying a table of profiles. The table has columns for Name, Description, Active Users, and Teams. The 'Default Profile' is highlighted as the default profile. The table shows 5 entries, with 1 to 5 of 5 entries displayed.

Name	Description	Active Users	Teams	
Onsite/Office		0		Edit
High Risk	3 min check-in with GPS Tracking for use when performing high-risk activities	0		Edit
Default Profile	Default profile used when an alert is raised when out-of-session	0		Edit
Offsite Client Location	GPS Tracking only (no check-in requirement) FKA Drivers	7		Edit
Remote/Work from home	GPS tracking only (no check-in requirement) FKA Logistics	5		Edit

# Add Profiles

## Section 1 - 'Details'

In the Details Section give the new profile:

- A *Name*.
- A *Description*.

The *Name* should be a simple indicator relating to the activity being undertaken or the intended use for the profile.

Ensuring that the Solo app user has a clear understanding of what profile to select and when to select it.

For the *Description*, **enter** as detailed a description for the profile as required. This will only be displayed in the profile register to the Solo Platform users with Operational or Admin levels of access.

The screenshot shows the 'Solo' app interface for creating a profile. The top navigation bar includes the 'Solo' logo and a user profile icon. A progress indicator at the top shows five steps: 1. Details (active), 2. Settings, 3. Assignments, 4. Information & Questions, and 5. Notifications. The main content area is titled 'Details' and prompts the user to 'Create a title and description for your Profile'. It contains three input fields: 'Name' (with the text 'Sales Reps'), 'Description' (with the text '2 hr check-in with GPS tracking for sales teams when in the field'), and 'Emergency Contact Number' (with a dropdown menu showing 'Emergency Contact Number'). At the bottom right, there are 'Cancel' and 'Next' buttons.

# Add Profiles

## Section 1 - 'Details' cont.

Select the *Country code*.

Then **enter** an *Emergency Contact Number* to be used with this profile.

The *Emergency Contact Number* will default into the user's device call screen if an alert is and the call option is selected.

Then **click** *Next*.

The screenshot displays the 'Damstra Solo' web application interface. The top navigation bar shows 'Solo / Profiles / Create'. A progress indicator at the top shows five steps: 1. Details (active), 2. Settings, 3. Assignments, 4. Information & Questions, and 5. Notifications. The main content area is titled 'Details' and includes the instruction 'Create a title and description for your Profile'. There are three input fields: 'Name' (containing 'Sales Reps'), 'Description' (containing '2 hr check-in with GPS tracking for sales teams when in the field'), and 'Emergency Contact Number' (containing a dropdown for the country code 'GB' and the number '0808123789'). At the bottom right, there are 'Cancel' and 'Next' buttons.

# Add Profiles

## Section 2 - 'Settings'

Within the *Settings* section, setup the alerting options, check-in schedule and GPS metrics required.

First, determine whether you'd like Users selecting this profile to be able to raise Alerts.

**Note** that turning off this feature will disable all alert types including those manually raised via the 'Alert' button with the app, as well as those normally automatically detected including:

- Collision Alerts (where SoloDrive is enabled)
- Fall detection (where Solo wearable device is being used).

The screenshot displays the 'Solo / Profiles / Create' interface. A progress bar at the top shows five steps: 1. Details (completed), 2. Settings (current step), 3. Assignments, 4. Information & Questions, and 5. Notifications. The 'Settings' section includes the following options:

- Raise Alert  
Note: Turning this feature off will disable the following for anyone using this Profile: Raising of alert from the Solo mobile/watch Apps, Vehicle Collision Detection if SoloDrive is activated and Fall Detection on devices that support it.
- Check-in Required  
Note: Turning off check-in will mean your Solo mobile/watch users will not be expected/reminded to check-in at certain intervals, however they can still check-in manually at any time.
- Time between check-ins (Minutes):
- Grace Period (Minutes):   
This is the amount of time (in minutes) a user has after missing a check-in before it is deemed failed.
- Track GPS
- GPS Details Transmit Frequency (Minutes):   
This is the rate (in minutes) at which the recorded breadcrumbs are transmitted back to the Solo Service.
- GPS Collection Frequency (Minutes):   
This is the rate (in minutes) at which the background GPS service collects information.
- Enable SoloDrive  
Note: In order for SoloDrive to function, users need to ensure GPS/Location is active on their mobile device. Also, if a profile has 'Track GPS' turned off, SoloDrive will only monitor the user's location while a drive is detected.

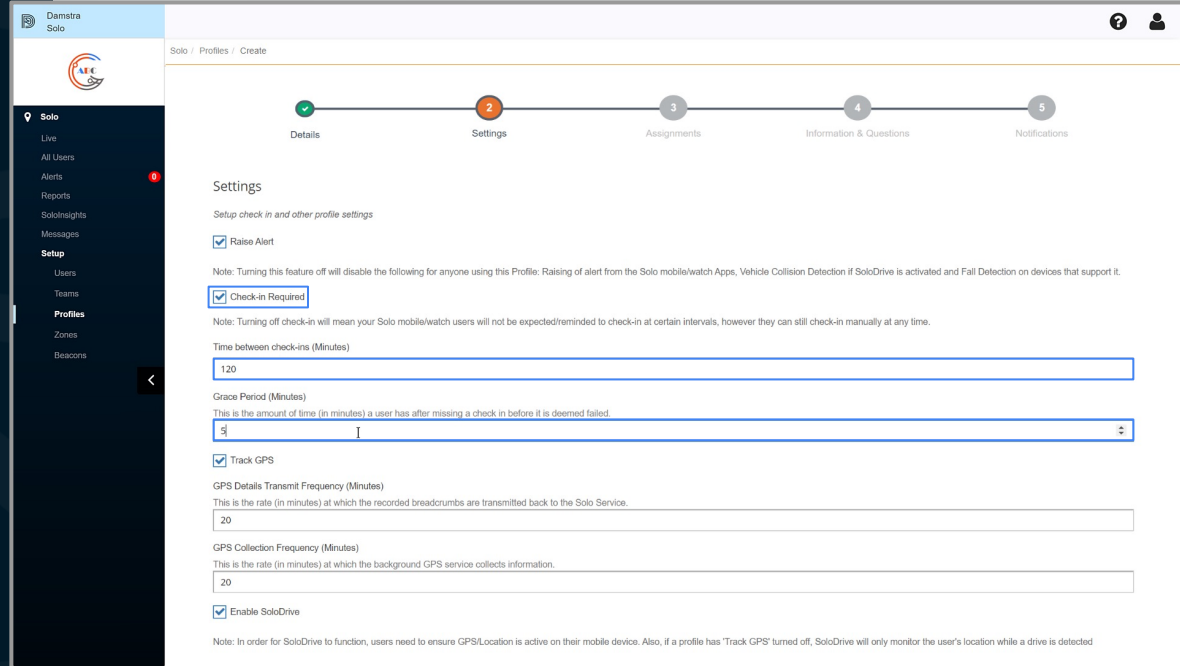
# Add Profiles

## Section 2 - 'Settings' cont.

Check-ins require Solo App users to indicate that they are safe at regular intervals via a button within the app. If this isn't necessary for the profile you're building, **uncheck** the box. Users will still be able to check-in manually at any time.

In the *Time Between Check-ins* field - **Enter** the time period required before a user of this new profile **MUST** check-in as safe.

The *Grace Period* stipulates the period of time that will pass before a missed check-in by a user will result in an Alert being triggered.



Solo / Profiles / Create

1 Details 2 Settings 3 Assignments 4 Information & Questions 5 Notifications

### Settings

Setup check in and other profile settings

- Raise Alert
- Check-in Required
- Track GPS

Note: Turning this feature off will disable the following for anyone using this Profile: Raising of alert from the Solo mobile/watch Apps, Vehicle Collision Detection if SoloDrive is activated and Fall Detection on devices that support it.

Note: Turning off check-in will mean your Solo mobile/watch users will not be expected/reminded to check-in at certain intervals, however they can still check-in manually at any time.

Time between check-ins (Minutes)

Grace Period (Minutes)

This is the amount of time (in minutes) a user has after missing a check in before it is deemed failed.

GPS Details Transmit Frequency (Minutes)

This is the rate (in minutes) at which the recorded breadcrumbs are transmitted back to the Solo Service.

GPS Collection Frequency (Minutes)

This is the rate (in minutes) at which the background GPS service collects information.

Enable SoloDrive

Note: In order for SoloDrive to function, users need to ensure GPS/Location is active on their mobile device. Also, if a profile has "Track GPS" turned off, SoloDrive will only monitor the user's location while a drive is detected

# Add Profiles

## Section 2 - 'Settings' cont.

At this point, if you wish, GPS tracking of users choosing this profile can be turned off.

To do so, simply **uncheck** the *Track GPS* checkbox.

**Important Note:** If this check-box is unchecked a user will not be tracked via GPS during any activity or session using this profile unless in an Alert state. GPS tracking is always initiated when a user is in an alert state.

The screenshot displays the 'Solo' web interface for creating a profile. The breadcrumb trail is 'Solo / Profiles / Create'. A progress bar at the top shows five steps: 1. Details (checked), 2. Settings (active), 3. Assignments, 4. Information & Questions, and 5. Notifications. The 'Settings' section is titled 'Settings' and includes the sub-heading 'Setup check in and other profile settings'. It contains several configuration options:

- Raise Alert
- Check-in Required
- Time between check-ins (Minutes): 120
- Grace Period (Minutes): 5
- Track GPS
- GPS Details Transmit Frequency (Minutes): 20
- GPS Collection Frequency (Minutes): 20
- Enable SoloDrive

Notes are provided for 'Check-in Required' and 'Enable SoloDrive'. The 'Track GPS' checkbox is highlighted with a red box in the original image.

# Add Profiles

## Section 2 - 'Settings' cont.

Otherwise, leave *GPS tracking* checked and **enter** the *GPS Transmit* and *GPS Collection Frequency* fields.

*GPS Transmit frequency.* Is the rate or how often in minutes - the Solo mobile app transmits this collected information back to solo Platform server.

*GPS Collection frequency.* Is the rate or how often in minutes Solo collects the device's GPS location information. Note that this value applies to Watch devices only, the collection frequency for mobile devices is determined by the device itself.

**Note:** If an Alert is triggered by a user the preset frequencies are overridden and the GPS data is transmitted immediately.

The screenshot displays the 'Solo / Profiles / Create' page in the Damstra Solo web interface. A progress bar at the top indicates the current step is 'Settings' (step 2), with previous steps 'Details' (step 1) and 'Assignments' (step 3) completed, and 'Information & Questions' (step 4) and 'Notifications' (step 5) yet to be reached.

The 'Settings' section includes the following options and fields:

- Setup check in and other profile settings**
  - Raise Alert
    - Note: Turning this feature off will disable the following for anyone using this Profile: Raising of alert from the Solo mobile/watch Apps, Vehicle Collision Detection if SoloDrive is activated and Fall Detection on devices that support it.
  - Check-in Required
    - Note: Turning off check-in will mean your Solo mobile/watch users will not be expected/reminded to check-in at certain intervals, however they can still check-in manually at any time.
- Time between check-ins (Minutes)**
  - Input field: 120
- Grace Period (Minutes)**
  - This is the amount of time (in minutes) a user has after missing a check in before it is deemed failed.
  - Input field: 5
- Track GPS
  - GPS Details Transmit Frequency (Minutes)**
    - This is the rate (in minutes) at which the recorded breadcrumbs are transmitted back to the Solo Service.
    - Input field: 2
  - GPS Collection Frequency (Minutes)**
    - This is the rate (in minutes) at which the background GPS service collects information.
    - Input field: 1
- Enable SoloDrive
  - Note: In order for SoloDrive to function, users need to ensure GPS/Location is active on their mobile device. Also, if a profile has 'Track GPS' turned off, SoloDrive will only monitor the user's location while a drive is detected

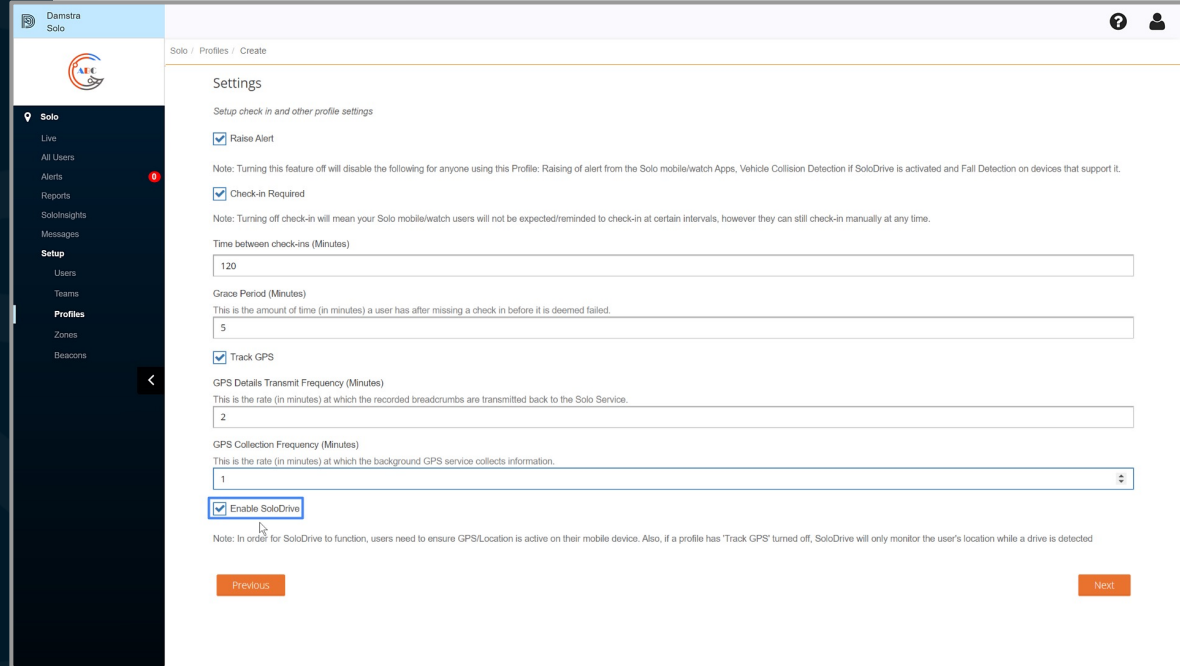
# Add Profiles

## Section 2 - 'Settings' cont.

Finally, if your Organisation subscribes to the optional *SoloDrive* service, **select** whether to enable or disable this for the new profile using the checkbox.

**Note:** Location data will be recorded for the duration of a detected drive, even if the *GPS Tracking* option is not enabled.

Once entered, **click Next**.



The screenshot shows the 'Settings' page for creating a profile in the Damstra Solo system. The page is titled 'Solo / Profiles / Create' and 'Settings'. It includes a sidebar with navigation options: Live, All Users, Alerts, Reports, Soloinsights, Messages, Setup, Users, Teams, Profiles, Zones, and Beacons. The main content area is titled 'Settings' and contains the following configuration options:

- Setup check in and other profile settings**
- Raise Alert**  
Note: Turning this feature off will disable the following for anyone using this Profile: Raising of alert from the Solo mobile/watch Apps, Vehicle Collision Detection if SoloDrive is activated and Fall Detection on devices that support it.
- Check-in Required**  
Note: Turning off check-in will mean your Solo mobile/watch users will not be expected/reminded to check-in at certain intervals, however they can still check-in manually at any time.
- Time between check-ins (Minutes)**  
120
- Grace Period (Minutes)**  
This is the amount of time (in minutes) a user has after missing a check in before it is deemed failed.  
5
- Track GPS**  
**GPS Details Transmit Frequency (Minutes)**  
This is the rate (in minutes) at which the recorded breadcrumbs are transmitted back to the Solo Service.  
2
- GPS Collection Frequency (Minutes)**  
This is the rate (in minutes) at which the background GPS service collects information.  
1
- Enable SoloDrive**  
Note: In order for SoloDrive to function, users need to ensure GPS/Location is active on their mobile device. Also, if a profile has 'Track GPS' turned off, SoloDrive will only monitor the user's location while a drive is detected.

At the bottom of the page, there are two buttons: 'Previous' and 'Next'.

# Add Profiles

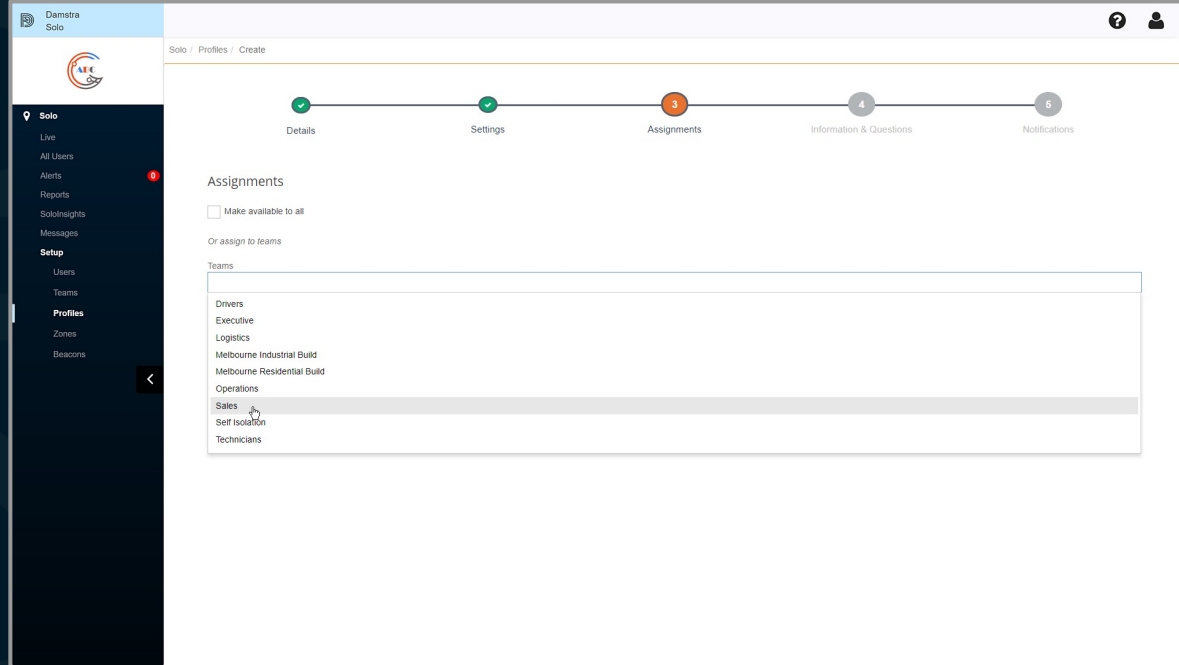
## Section 3 - 'Assignments'

If everyone in the organisation needs to be able to use this new profile, simply **check** the *Make available to all* checkbox in the *Assignments* section and proceed.

If not, and only specific teams within the organisation should be able to use the profile, proceed with **searching** and **assigning** the required teams from the dropdown list.

Help with how to create Teams is available within the Vault Knowledgebase.

Then **click next**.



The screenshot displays the 'Damstra Solo' web interface. The top navigation bar shows 'Solo / Profiles / Create'. A progress indicator at the top of the main content area shows five steps: 'Details' (1), 'Settings' (2), 'Assignments' (3, currently active), 'Information & Questions' (4), and 'Notifications' (5). The 'Assignments' section contains a checkbox labeled 'Make available to all'. Below this, there is a section titled 'Or assign to teams' with a 'Teams' dropdown menu. The dropdown list is open, showing the following options: Drivers, Executive, Logistics, Melbourne Industrial Build, Melbourne Residential Build, Operations, Sales (highlighted with a mouse cursor), Self Isolation, and Technicians. The left sidebar contains navigation options: Solo, Live, All Users, Alerts, Reports, Soloinights, Messages, Setup, Users, Teams, Profiles, Zones, and Beacons.

# Add Profiles

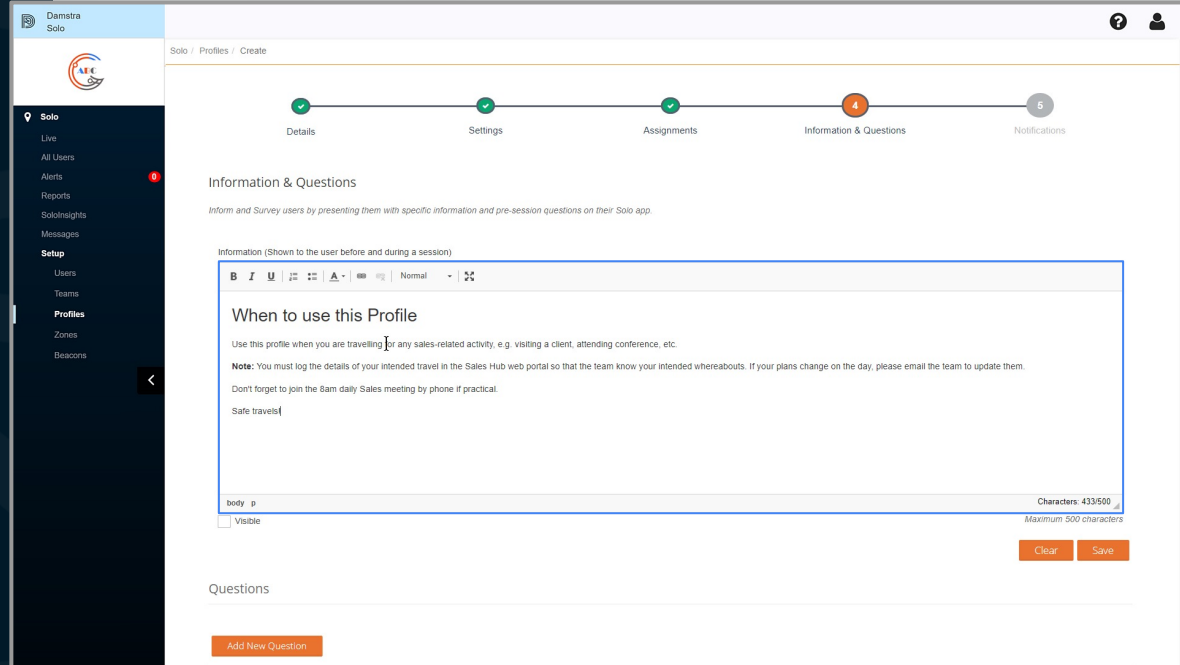
## Section 4 - 'Information & Questions'

The 'Information & Questions' section will now display.

The fields in this section allow your Organisation to both inform and survey Mobile app Users that select this profile.

**Note** that at this stage, Information & Questions is not supported on Watch devices.

To provide information that will be shown before and during a session, simply **enter** it into the *Information* field.



The screenshot displays the Damstra Solo web interface. The top navigation bar shows 'Solo / Profiles / Create'. A progress indicator at the top shows five steps: Details (1), Settings (2), Assignments (3), Information & Questions (4, currently active), and Notifications (5). The main content area is titled 'Information & Questions' and includes the following text: 'Inform and Survey users by presenting them with specific information and pre-session questions on their Solo app.' Below this, there is a section for 'Information (Shown to the user before and during a session)' with a rich text editor. The editor contains the text: 'When to use this Profile', 'Use this profile when you are travelling for any sales-related activity, e.g. visiting a client, attending conference, etc.', 'Note: You must log the details of your intended travel in the Sales Hub web portal so that the team know your intended whereabouts. If your plans change on the day, please email the team to update them.', 'Don't forget to join the 8am daily Sales meeting by phone if practical.', and 'Safe travels!'. The editor also shows a character count of 433/500 and a 'Visible' checkbox. Below the information field is a 'Questions' section with an 'Add New Question' button.

# Add Profiles

## Section 4 - 'Information & Questions'

Rich text formatting is supported and links to external URLs, email addresses or phone numbers can be embedded.

To embed a link, **highlight** the required text and **click** the 'link' icon. Then, **select** the *link type* and target before **clicking OK**.

Once you've entered all the required information, **click save**.

The screenshot shows the 'Create Profile' interface in the Damstra Solo application. The progress bar indicates that the 'Information & Questions' step is currently active. The main content area is titled 'Information & Questions' and includes a rich text editor with a toolbar. A modal window titled 'Link' is open, allowing the user to add a link to the profile. The modal contains the following fields:

- Display Text:** Sales Hub web
- Link Type:** URL
- Protocol:** http://
- URL:** saleshub.abccompany.mn

The modal also includes 'OK' and 'Cancel' buttons at the bottom. The background interface shows a sidebar with navigation options like 'Live', 'Alerts', 'Reports', and 'Setup', and a main content area with a progress bar and a 'Add New Question' button.

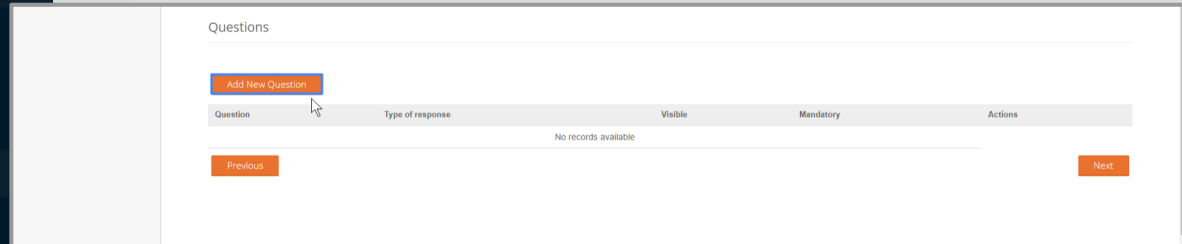
# Add Profiles

## Section 4 - 'Information & Questions'

The *Questions* section is where you can survey Users prior to them beginning a session, for example you might want Users to provide a Job# or vehicle registration number so that you know how and why they're leaving the office.

To add a new question, **click** the button and **type** the question.

Then, **select** whether you'd like the User to respond via free text, or by multiple-choice selection. If multiple choice is selected, **enter** the options and **click** *save*, repeating the process for any additional questions you'd like to ask.

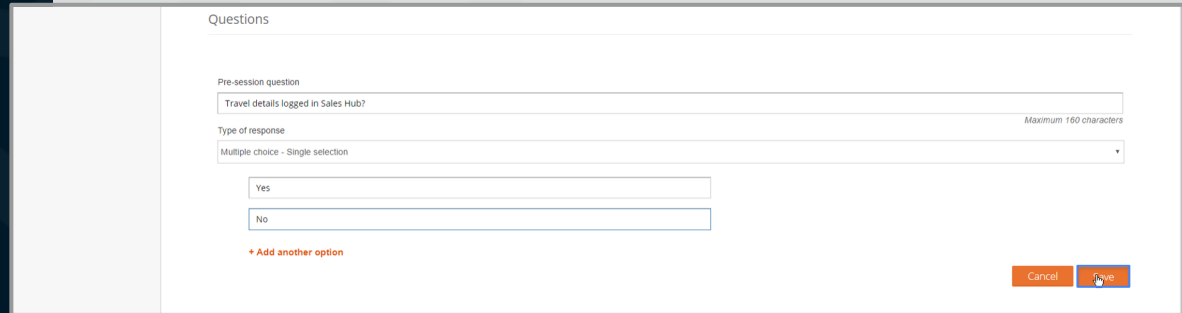


Questions

[Add New Question](#)

Question	Type of response	Visible	Mandatory	Actions
No records available				

[Previous](#) [Next](#)



Questions

Pre-session question

Maximum 160 characters

Type of response

Multiple choice - Single selection

[+ Add another option](#)

[Cancel](#) [Save](#)

# Add Profiles

## Section 4 - 'Information & Questions'

Saved questions will appear within the table below. Use the *Visible* and *Mandatory* checkboxes to determine which questions will be presented to users and which ones must be answered in order to begin a session.

Once this is configured how you'd like, **click next**.

The screenshot displays the configuration interface for adding questions. At the top, there is a text input field for the question body, with a character count of 433/500. Below this is a 'Visible' checkbox and 'Clear' and 'Add' buttons. The 'Questions' section contains a 'Pre-session question' input field (160 characters limit) and a 'Type of response' dropdown menu set to 'Text Answer', with 'Cancel' and 'Save' buttons. A table below lists existing questions with columns for 'Question', 'Type of response', 'Visible', 'Mandatory', and 'Actions'. A blue box highlights the 'Visible' and 'Mandatory' columns. The 'Previous' and 'Next' buttons are at the bottom.

Question	Type of response	Visible	Mandatory	Actions
Client Name	Text Answer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Edit Remove
Pool Carri	Text Answer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Edit Remove
Travel details logged in Sales Hub?	Multiple choice - Single selection	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Edit Remove

# Add Profiles

## Section 5 - 'Notifications'

The *Notifications* section is where you can set up email and SMS alerts for key events, e.g. a user sets off an Alert, misses a check-in or is detected by a particular Beacon.

This section allows you to set up a simple notification or build more complex tiered Escalation scenarios for any given event.

If your Organisation uses the *Video Recording during Alerts* feature, this is also where you'll set up who should receive these recordings.

**Click Add** to start.

The screenshot displays the Damstra Solo web application interface. The top navigation bar shows 'Solo / Profiles / Create'. A progress indicator at the top features five steps: 'Details', 'Settings', 'Assignments', 'Information & Questions', and 'Notifications'. The 'Notifications' step is highlighted with an orange circle containing the number '5'. The main content area is titled 'Notification Settings' and includes the instruction 'Set up email or SMS alerts for notification types'. An orange 'Add' button is visible, with a mouse cursor hovering over it. Below this is a search input field and a table with columns for 'Type', 'Time', 'Notify Options', 'Teams/People', 'Zones', 'Week Days', and 'Escalation Timing'. The table currently shows 'No records available'. At the bottom, there are 'Previous' and 'Finish' buttons.

# Add Profiles

## Section 5 - 'Notifications' cont.

Select the required *Notification Type* option.

If an event type of *Alert* or *Missed check-in* is selected:

Stipulate the delay period required in seconds.

This is the period of time that will pass before the event type will actually trigger a Notification.

The option is designed to give time for a Solo Mobile app user and/or a Solo Platform operator to manage and clear the alert prior to a notification being triggered.

Solo / Profiles / Create

Details Settings

Notification Settings

Set up email or SMS alerts for notification types

Notification Type

Escalation

- Alert
- Missed Check-In
- Alert (Fall Deflected)
- Alert (Fall Confirmed)
- Vehicle Collision - Help Needed
- Vehicle Collision Detected - No Response

Notification

- Session Started
- End Session
- Session Suspended
- Session Resumed
- Session Extended
- Alert - Cancelled
- Enter Zones
- Exit Zones

Type Time Notify Options

No records available

Showing 0 to 0 of 0 entries

Solo / Profiles / Create

Details Settings Assignments Information & G

Notification Settings

Set up email or SMS alerts for notification types

Notification Type

Missed Check-In

Delay before first notification is sent (in Seconds)

60

Repeats

Recipients

Days in a week

Monday  Tuesday  Wednesday  Thursday  Friday  Saturday  Sunday

Send Email

Send SMS

Set Monitoring Hours

Type Time Notify Options Teams/People Zones Week Days

# Add Profiles

## Section 5 - 'Notifications' cont.

The *Repeats* checkbox allows you to set up an interval after which the notification will repeat until it is cleared.

If required, **check** the checkbox and **set** the appropriate repeat interval.

The screenshot displays the 'Solo / Profiles / Create' page in the Damstra Solo application. A progress bar at the top shows five steps: Details, Settings, Assignments, Information & Questions, and Notifications (the current step, marked with a red '5'). The 'Notification Settings' section includes the following fields and options:

- Notification Type:** A dropdown menu set to 'Missed Check-in'.
- Delay before first notification is sent (in Seconds):** A text input field containing '60'.
- Repeats:** A checked checkbox.
- Repeat interval (in Seconds):** A text input field containing '600'.
- Recipients:** An empty text input field.
- Days in a week:** A row of checkboxes for Monday through Sunday, all of which are checked.
- Send Email:** An unchecked checkbox.
- Send SMS:** An unchecked checkbox.
- Set Monitoring Hours:** An unchecked checkbox.

At the bottom right, there are 'Cancel' and 'Save' buttons. A search bar and a 'Show 10 entries' dropdown are located at the bottom left of the main content area.

# Add Profiles

## Section 5 - 'Notifications' cont.

The *Recipients* field allows you to stipulate who will receive the notification.

From the field, **search** and **select** the required People or Team to receive the notification.

To add somebody who doesn't currently exist in your Solo system as a recipient, **click** *add new recipient* and supply that person's name, email address and/or mobile number.

Repeat for as many People or Teams as are necessary.

The screenshot displays the 'Add new recipient' form within the Damstra Solo application. The interface includes a dark sidebar on the left with navigation options like 'Solo', 'Live', 'All Users', 'Alerts', 'Reports', 'Soloinsights', 'Messages', 'Setup', 'Users', 'Teams', 'Profiles', 'Zones', and 'Beacons'. The main content area is titled 'Solo / Profiles / Create' and features a progress bar at the top with five steps, the fifth of which is highlighted in orange. The form itself is titled 'Add new recipient' and contains a list of users for selection, including 'Me (Laurie Davison)', 'Alyssa Grant', 'Atticus Bart', 'Ayaz Vu', 'Chris Richards', 'Clarence Travis', 'Hazel Henderson', and 'Holden Marlowe'. Below the list, it indicates 'Showing 23 of 35 records'. At the bottom of the form, there are checkboxes for 'Days in a week' (Monday through Sunday), 'Send Email', 'Send SMS', and 'Set Monitoring Hours'. The 'Cancel' and 'Save' buttons are located at the bottom right of the form area.

# Add Profiles

## Section 5 - 'Notifications' cont.

If your Organisation uses the *Video Recording during Alerts* feature, recipients for the notification types 'Alert', 'Collision Detection - Help Needed' and 'Collision Detection - No Response' will receive links allowing them to view these videos.

**Note** that your Organisation must have subscribed to this feature and the Solo User must have opted-in and enabled the feature on their device in order for a recording to take place.

These recordings are available to the notification recipients for 24 hours, after which the link will expire.

If your Organisation uses the *Video Recording During Alerts* feature, recipients will receive videos for the Notification types:

- Alert
- Collision Detected - Help Needed
- Collision Detected - No Response

In order for video recordings to take place:

- Your Organisation must have subscribed to the feature
- The Solo User must have opted-in

Recordings are available to recipients for 24 hours, after which the link will expire

# Add Profiles

## Section 5 - 'Notifications' cont.

Additional fields may appear depending on the trigger selected. For example, selecting Zone or Beacon will expose fields relevant to those triggers.

**Select** the method or methods by which those chosen will receive the notification.

Finally, **specify** if there is a specific time period during which those chosen will receive the notification.

If there is, **click** *Set Monitoring Hours* and select the appropriate time period.

The screenshot shows the 'Solo' notification configuration page in the Damstra Solo application. The interface includes a sidebar with navigation options: Live, All Users, Alerts, Reports, Soloinights, Messages, Setup, Users, Teams, Profiles, Zones, and Beacons. The main content area is titled 'Notification Type' and is set to 'Missed Check-In'. Below this, there are fields for 'Delay before first notification is sent (in Seconds)' (60), 'Repeats' (checked), and 'Repeat Interval (in Seconds)' (600). The 'Recipients' field is set to 'Clarence Travis'. A blue box highlights the 'Days in a week' section, which includes checkboxes for Monday through Sunday (Monday-Friday are checked), 'Send Email' (checked), 'Send SMS' (checked), and 'Set Monitoring Hours' (checked). Below this, there are input fields for 'Start Time' (8:00 AM) and 'End Time' (5:00 PM). At the bottom right, there are 'Cancel' and 'Save' buttons. A search bar and pagination controls (Show 10 entries, Previous, Next) are also visible.

# Add Profiles

## Section 5 - 'Notifications' cont.

Once completed, **click save** and the notification will save to the notifications table below.

**Repeat** this process until all desired notifications have been loaded.

The screenshot shows the 'Create Profile' process in the Damstra Solo interface. The progress bar at the top indicates five steps: Details, Settings, Assignments, Information & Questions, and Notifications (highlighted with a red circle and the number 5). The 'Notification Settings' section is active, displaying a table of notification entries.

Notification Settings

Set up email or SMS alerts for notification types

[Add](#)

Search:

Show: 10 entries

Previous 1 Next

Type	Time	Notify Options	Teams/People	Zones	Week Days	Escalation Timing	Actions
Missed Check-In	Start Time: 8:00 AM End Time: 5:00 PM	Email SMS	Clarence Travis	--	Mo, Tu, We, Th, Fr	Delay: 60 Seconds Repeat: Yes Interval: 600 Seconds	<a href="#">Actions</a>

Showing 1 to 1 of 1 entries

Previous [Finish](#)

# Add Profiles

## Profile Saved

*Notifications* is the last section to be entered for a profile.

Once all notifications have been added, simply **click Finish** and the profiles register will redisplay.

The new profile is now active and available for use by those specified in its assignments section.

The screenshot shows the 'Solo / Profiles' management page in the Damstra Solo application. The interface includes a sidebar with navigation options: Live, All Users, Alerts, Reports, Soloinights, Messages, Setup, Users, Teams, Profiles, Zones, and Beacons. The main content area displays a table of profiles with columns for Name, Description, Active Users, and Teams. The 'Sales Reps' profile is highlighted with a blue border. The table shows 6 entries, with 'Showing 1 to 6 of 6 entries' at the bottom. The 'Sales Reps' profile has 0 active users and is assigned to the 'Sales' team.

Name	Description	Active Users	Teams
Onsite/Office		0	
High Risk	3 min check-in with GPS Tracking for use when performing high-risk activities	0	
Default Profile	Default profile used when an alert is raised when out-of-session	0	
Offsite Client Location	GPS Tracking only (no check-in requirement) FKA Drivers	7	
Sales Reps	2hr check-in with GPS tracking for use by Sales Teams when in the field	0	Sales
Remote/Work from home	GPS tracking only (no check-in requirement) FKA Logistics	5	

# Add Profiles

## Edit, Delete and Set Default

To edit an existing Profile, **click** the corresponding *Edit* button and work your way through the profile configuration, making any changes as you go.

To delete an existing profile, **click** the *delete this profile* button while in *edit* mode.

To designate which profile should be used by default when a User not currently in a Solo session manually raises an Alert, **click** the *Set Default Profile* button, and **select** the profile from the list.

The screenshot displays the Damstra Solo web interface. The top navigation bar includes the Damstra logo and the text 'Solo'. Below this, there are two buttons: 'Add New Profile' and 'Set Default Profile'. A search bar is present above a table of profiles. The table has columns for Name, Description, Active Users, and Teams. The profiles listed are: Onsite/Office (0 active users), High Risk (0 active users), Default Profile (0 active users), and Offsite Client Location (7 active users). To the right of the table, there is a vertical column of 'Edit' buttons for each profile. Below the table, there are links for 'Sales Repts', 'Remote/Work from home', and 'Showing 1 to 6 of 6 entries'. An inset window shows the 'Edit' form for a profile. It has a breadcrumb trail: Details (1) - Settings (2) - Assignments (3) - Information & Credentials (4) - Notifications (5). The 'Details' section includes a 'Name' field with 'Sales Repts' entered, a 'Description' field with 'On check-in with GPS tracking for use by Sales Teams when in the field', and an 'Emergency Contact Number' field with '0800 123 789' entered. There are 'Cancel' and 'Next' buttons at the bottom right of the form.

Name	Description	Active Users	Teams
Onsite/Office		0	
High Risk	3 min check-in with GPS Tracking for use when performing high-risk activities	0	
Default Profile	Default profile used when an alert is raised when out-of-session	0	
Offsite Client Location	GPS Tracking only (no check-in requirement) FKA Drivers	7	

