



D A M S T R A

Settings:
Units of Measurement

Safety



[DISCLAIMER]

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Units of Measurement

Introduction

Damstra Safety allows you the opportunity to select the 'Units of measurement' that will be used throughout the entirety of your system.

It also allows you to edit any existing and add any additional units according to requirements of your organisation.

Settings: Units of Measurement

Imperial



Metric



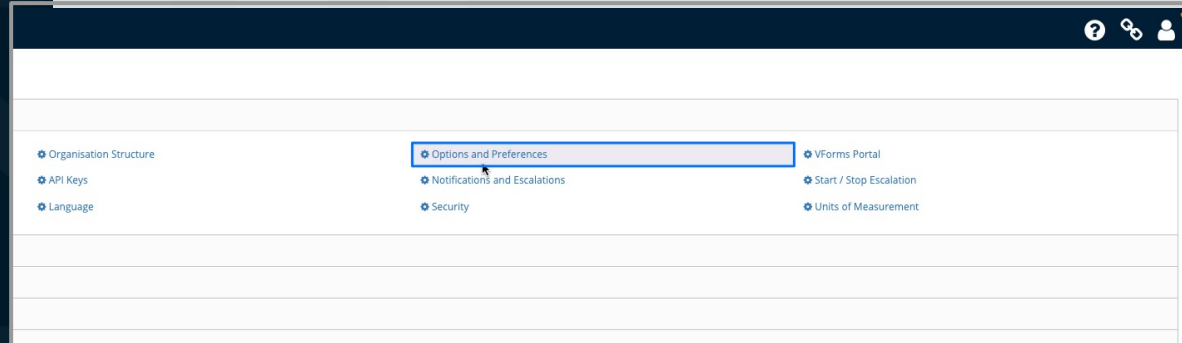
Units of Measurement

Settings > Options and Preferences

To select the 'type' of units of measurement to be used,

Go to 'Settings'.

Then then the 'Options and Preferences' section.



Units of Measurement

Settings > Options and Preferences

Scroll to the 'Units of Measurement' drop down list.

Now **select** the appropriate option and **click** 'save'.

The Units of Measurement for your organisations Damstra Safety system have now been set.

Note: That changing between Metric and Imperial units will NOT convert any values or units already existing in your system, those values and units will remain as originally recorded.

The screenshot shows the 'Options and Preferences' settings page in the Damstra Safety system. The left sidebar contains a navigation menu with icons for various settings categories. The main content area is divided into several sections, each with a title and a list of settings. The 'Units of Measurement' dropdown menu is open at the bottom, showing 'Metric' selected and 'Imperial' as an option. The 'Save' button is visible at the bottom left, and the 'Cancel' button is at the bottom right.

Settings visible in the screenshot:

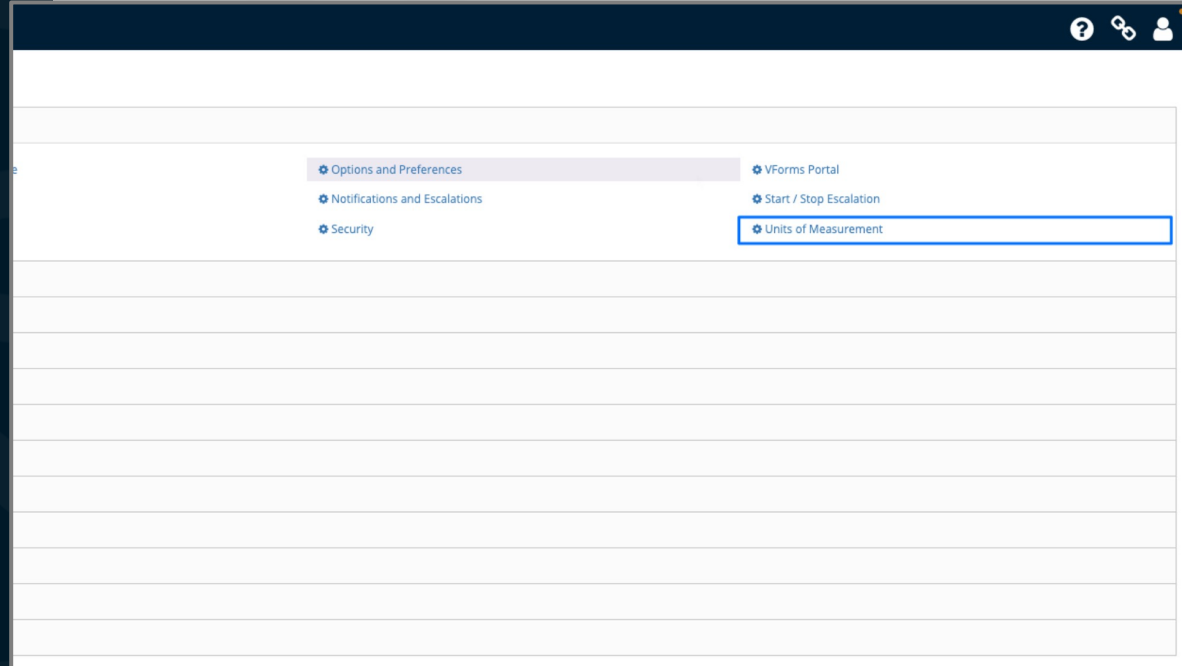
- KPI Formula Multiplier: 1000000
- Claims Weekly Benefits Start: Monday
- Financial Year Start: July
- Performance Indicators Default Year: Financial Year
- Company KPI Targets: 15.00 Target LTI/R, 20.00 Target AIFR, 35.00 Target TRIFR, 25.00 Target TIFR, 75.00 Target IFR
- Inventory Control: Check to use stock control in the Inventory Tab
- Incident Subject: Show Dropdown List for Incident Subject
- Incident Severity Levels: 5 Severity
- Hospitalisation in Incident Management: Show Hospitalisation in Incident Management Treatment Required
- Incident Outcome (Actual and Potential): Show incident outcome risk score boxes
- Global Investigators: Allow assignment of any designated investigators across all sites
- Global Sensitive Users: Allow assignment of any Sensitive Person across all sites
- Hour of Day for Escalation Engine: 7
- Global Corrective Controls: Allow assignment of Corrective Actions / Controls across all Sites / Workers, Allow reassignment of Corrective Actions / Controls via Web Form and My Actions, Allow Contractors to be assigned Controls/Corrective Actions
- Contractor for Controls / Corrective Actions: Allow Other Person Types to be assigned Controls/Corrective Actions
- Web Form Supervisor Notification: Send Supervisor email on webform submission
- Hazard Controls: Show Existing Controls grid in Control Measures, Show Event description in Event notification mail
- Event Description Control: Hide Department, Turn On
- Transport - Certification / Maintenance Warning: 60 Days, 0 Distance, 0 Hours
- Maximum number of courses to display: 30
- Units of Measurement: Metric (selected), Imperial

Units of Measurement

Settings > Units of Measurement

To access the register containing the units of measurement selected.

Within 'Settings' go to the 'Units of Measurement' section.



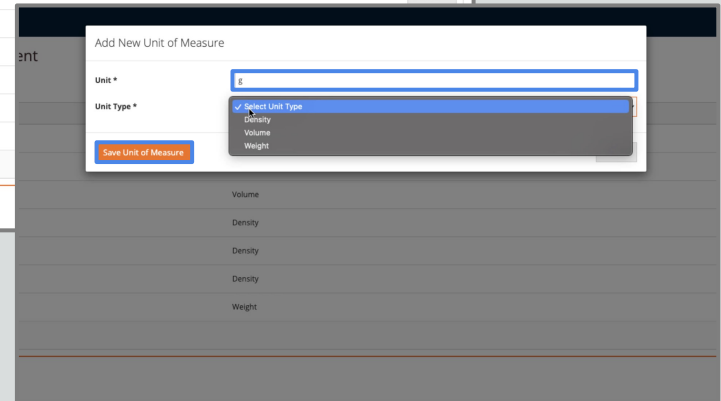
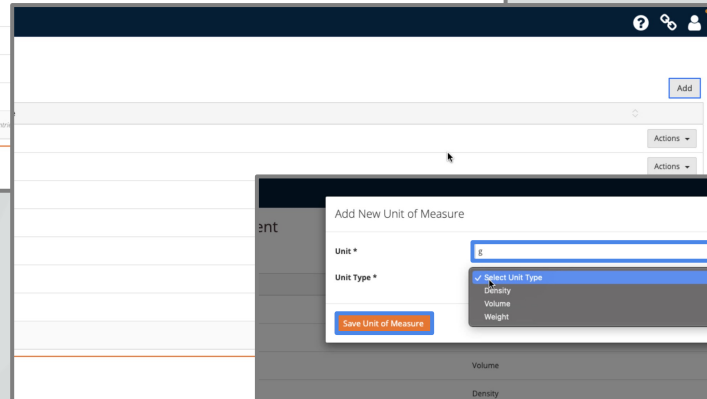
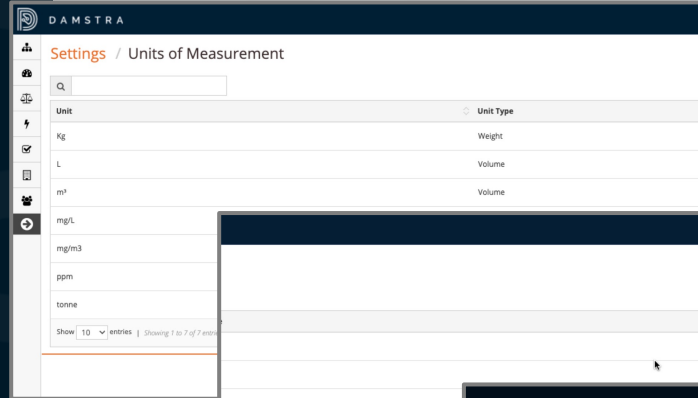
Units of Measurement

Settings > Units of Measurement

This will display all existing units currently in use within your organisations system.

To add a new Unit simply **click** 'Add' and complete the pop stating the name of the Unit you are adding and then select the type from the drop down.

Then 'Save'.



Units of Measurement

Settings > Units of Measurement

To 'Edit' or 'Archive' an existing unit **click** 'Actions' and then **select** the appropriate option.

