



Correspondence

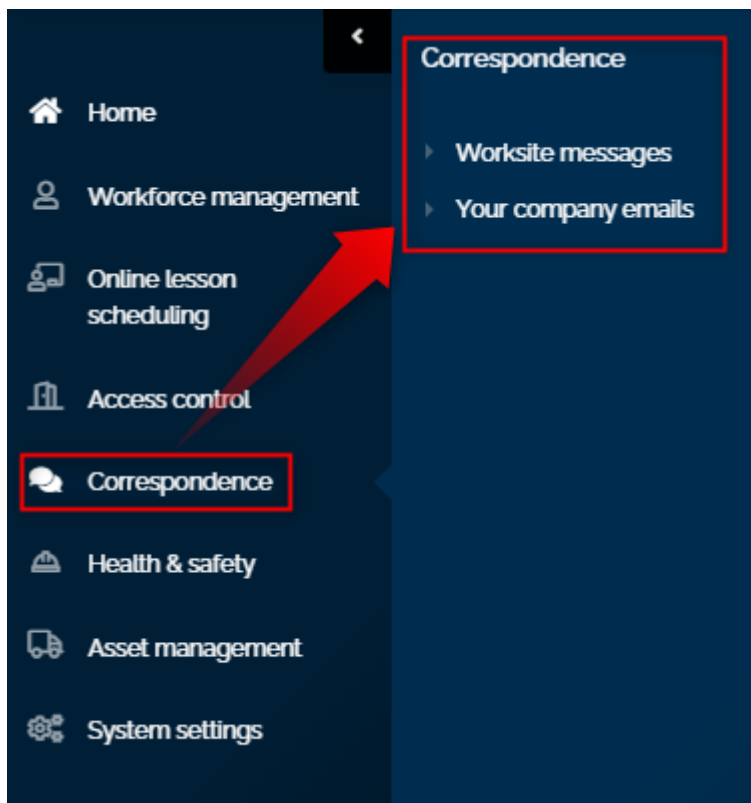
Manage your Company

Author (if required)

Date (if required)

The Correspondence menu involves listing various types of communications or messages that might be needed in different contexts. Correspondence is divided into Worksite messages and Your company emails. By using the correspondence menu, you can ensure that all your communications are clear, professional, and appropriate for the context.

To access this, from your left side menu click on Correspondence.



Worksite Messages

To view current and past messages sent to you by your worksite(s). If required by your Worksite, you will be able to confirm that you have received and read the message sent. To find out more click Worksite Messages.

Your Company emails

To view the different email correspondences sent to your company by Damstra. To find out more click Your company emails.