

Access Control – On Site Now

Manage your Company

Author: J-Pee De Guzman

Product: EPP WFM

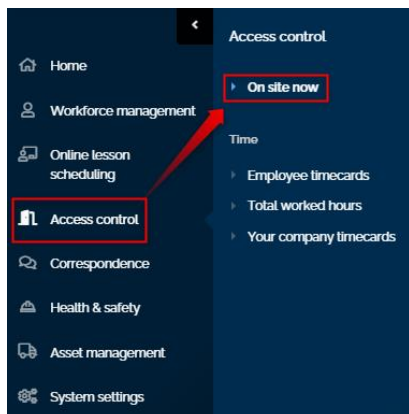
On site now

The on site now report provides a quick and easy overview of people who are currently onsite. The report page allows the company users to view and monitor their own employees in real-time, such as recent alerts and the last 24 hours onsite.

The following information is displayed in the report:

- Employee Name and Damstra ID
- Alert
- Worksite
- Location
- Punch in
- Department

The page will also display the total number of people onsite, total alerts raised recently, total locations, worksites, and departments. All types of access can be accessed by this feature. From the left side menu, click Access Control → On site now.



People on site ? Refresh reports

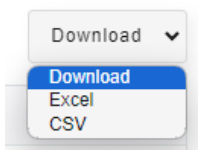
On site now Recent alerts Last 24 hours

Total people: 5 Alerts on site: 0 Locations: 4 Worksites: 3 Departments: 4

Search Search Download

Name	Alert	Worksite	Location	In punch	Department
Allan Suran ID: 274065	n/a	DMS MAINTLAND	WFH	7:55 AM	Projects
Basa Clarice Joy A ID: 406033	n/a	DMS CLERK	Clark Admin	9:44 AM	Training
De Guzman J-Pee B ID: 284737	n/a	DMS CLERK	Clark Admin	9:43 AM	Training
Harper Dean S ID: 136661	n/a	DMS MAINTLAND	Maitland Office	7:27 AM	Operations
Kramers Serban J ID: 7059	n/a	dms Home	Serban Home	6:30 AM	Product Development

The On site now report can be downloaded as Excel or CSV.



Recent Alerts

The Recent alerts page will display the different types of alerts that were raised recently such as overstay, licence fees and expired requirements for employee's mobilisation.

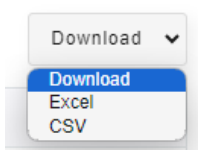
People on site ? Refresh reports

On site now Recent alerts Last 24 hours

Search Search Download

Name	Type	Alert	Worksite	Location	In punch
[Blurred Name]	Contractor	Expired: Holdem: General Induction - Step 1 Assessment		Humes Middle Swan - Admin	
[Blurred Name]	Contractor	Overstay		Humes Middle Swan - Admin	

The Recent Alerts report can be downloaded as Excel or CSV.









Last 24 hours

The last 24-hour feature will give you the employees who were on site within the last 24 hours. Punch in/out will display on this page and if the employee punches multiple times by mistake, timestamps will also display.

People on site ? Refresh reports

On site now Recent alerts **Last 24 hours**

Search Search Download

Name	Company	In punch	Out punch	Location	Job
 <u>Basa, Clarice Joy A</u> ID: 406033	Damstra Technology	6/05/2024 9:44 AM	No out punch	Clark Admin DMS CL RK ADM	Training Copywriter
 <u>De Guzman, J-Pee R</u> ID: 284737	Damstra Technology	6/05/2024 9:42 AM	No out punch	Clark Admin DMS CL RK ADM	Training Copywriter
 <u>De Guzman, J-Pee R</u> ID: 284737	Damstra Technology	6/05/2024 9:43 AM	No out punch	Clark Admin DMS CL RK ADM	Training Copywriter
 <u>Kiamers, Serban J</u> ID: 7059	Damstra Technology	6/05/2024 6:30 AM	No out punch	Serban Home dms: Home Serban	Head of Program Architecture
 <u>Allan, Suzan</u> ID: 274065	Damstra Technology	6/05/2024 7:55 AM	No out punch	WFH DMS MANTLAND WFH	Client Configuration Coordinator
 <u>Harper, Dean S</u> ID: 136961	Damstra Technology	6/05/2024 7:21 AM	No out punch	Maitland Office DMS MANTLAND OFFICE	Service Delivery Team Lead

Count: 6

The Last 24 hours report can be downloaded as Excel or CSV.

